

C. May

**MEETING OF THE ORLEANS
BOARD OF WATER/SEWER COMMISSIONERS
OCTOBER 17, 2012**

A meeting of the Board of Water and Sewer Commissioners was held Wednesday, October 17, 2012 in the Nauset Room, Town Hall:

Those present were Judith Bruce, and Kenneth McKusick, Leonard Short and Kenneth Rowell of the Board, associate member John Meyer and Joseph Cardito, Gwen Holden Kelly, Finance Committee liaison and Susan Brown and Todd Bunzick of the Water Department. Absent were Robert Rich of the Board and Selectmen liaison, Sims McGrath. Joseph Cardito voted in the absence of Robert Rich.

Judith Bruce called the Board of Water and Sewer Commissioners meeting to order at 1:30 p.m.

MINUTES

On a motion by Leonard Short seconded by Kenneth McKusick the Board voted to approve the minutes of the meeting of September 19, 2012 as written. The vote by the Board was 5-0-0.

WATER DEPARTMENT REPORT

TANK #2 PAINTING AND REHABILITATION

A robotic painting device fell on the inside of the tank causing minor damage to the floor of the tank and creating time loss while waiting for replacement parts for the robot. No injuries resulted from this accident. The painting is still scheduled to be completed by the end of November.

OLD BUSINESS

RFP STRATEGIC PLANNING/ASSET & FACILITIES MANAGEMENT

The Board was presented with revised final draft copy of the proposed RFP for an asset management plan for the Orleans Water Department. The Board made some additional minor adjustments to the RFP.

A motion was made by Kenneth McKusick and seconded by Judith Bruce to approve the Asset Management Plan with edits. The vote by the Board was 5-0-0.

BOWSC ACTION ITEM LIST

The Board's action item list was reviewed and amended.

CHAPTER 158 WATER DEPARTMENT BYLAWS REVISION

The Chapter 158 Water Department Bylaws were revised to include updated model bylaws from MassDEP regarding Water Conservation and Cross Connection Control. The

Board reviewed the proposed revisions and made some minor changes and asked that the revision with changes be brought back for the next regular meeting of the Board.

NEW BUSINESS

COMMITMENTS/ABATEMENTS/REFUNDS

A motion was made by Kenneth McKusick seconded by Leonard Short to commit for the month of September 2012 to rate \$5,740.00, to services \$1,160.00, to usage \$0.00, to installations \$1,971.91 and to added billing \$1,006.88. The vote by the Board was 5-0-0.

A motion was made by Leonard Short seconded by Joseph Cardito to approve an abatement in the amount of \$1,123.48 for account #1315. The Board had previously voted to calculate the usage from the 8/1/2012 water bill at the lowest rate at their meeting of September 5, 2012. The vote by the Board was 5-0-0.

ANNOUNCEMENTS

MassDEP sent a letter dated September 15, 2012 informing the Orleans Water Department that they have extended the existing Water Management Act permit another two years to November 30, 2014.

ADJOURNMENT

At 2:43 p.m., a motion was made by Kenneth Rowell and seconded by Leonard Short to adjourn the meeting. The vote by the Board was 5-0-0.

LIST OF DOCUMENTS USED

1. Draft Minutes September 19, 2012
2. Draft RFP For 20-yr Asset Management Plan
3. September 13, 2012 BOWSC Action Item List
4. Chapter 158 bylaws with proposed revisions
5. September 15, 2012 DEP Letter extending WMA permit
6. Commitments September 2012
7. October 17, 2012 Abatement Account #1315

The next regular meeting is scheduled for November 7, 2012 at 1:30 p.m.

Secretary, Board of Water/Sewer Commissioners